Application Instructions
Scholarship for Service
Monarch and STEM programs

1. Go to http://www.nps.edu/Academics/Admissions/ApplyOnline/ApplyNow.html
2. Under Apply Online to NPS, click the ‘To Apply Online, click here.
3. Click on “New Applicant.”
4. Click on “U.S. Applicant.” Non-US citizens are NOT authorized to apply to the Scholarship for Service Program.
5. Fill in the required information and create a password.
6. Complete the next Five (5) steps to establish your Naval Postgraduate School application.
7. Step 1: Utilize the following information to fill in the slots:
   a. Program Delivery Mode: Resident on Campus
   b. Program Type: Masters Degree
   c. Resident-Masters Degree Program: Curric 368 – Computer Science
   d. Academic Year/Quarter: Select the corresponding start date. If not listed, select “Not Sure” and fill in the preferred start date in the “Notes” section.
   e. Academic Profile Code:
      i. Initial APC Calculation
      ii. Unsure
   f. Notes:
      i. MONARCHs input:
         1. Applying for the MONARCH-SFS program administered through CISR. Start date: 2013/4: Jul 8 2013 – Sept 27 2012. For further information, please contact the Special Projects Coordinator-CISR.
      ii. STEMs input:
         1. Applying for the 2014/1: Sept 30 2013 – Dec 20 2013. For further information, please contact the Special Projects Coordinator-CISR.
      iii. How did you hear about NPS programs? Select the corresponding response.
   g. Click “NEXT.”
8. Step 2 – Application Information – Employment Category
   a. Employment Type: Non Gov’t
   b. Apply for scholarship: Yes, Select category (Monarch/STEM)
   c. Agreement to Notify NPS of Change in Active Duty or Employment Status: Yes
   d. Tuition: Yes
   e. Click “Next.”
10. Confirmation page
   a. Print a copy for your records

11. Supplement Application Materials
   a. The following supplemental application materials need to be sent to the address below. All items must be received no later than the closing date of the application season.
      i. Official sealed transcripts from ALL schools attended (undergrad/grad).
      ii. Official GRE scores (Both the General & Computer Science test are acceptable)
      iii. Two (2) Letters of Recommendation
      iv. Resume
      v. Essay
         1. Essay topic: In 1000 words or less, please discuss the following question. Only typewritten essays will be accepted.
            “New information and communication technologies are developed and introduced into the marketplace at a rate that often exceeds the government’s ability to fully understand how these new technologies can be used to threaten our nation’s information infrastructure. What opportunities and/or challenges does this present to information assurance professionals?”
   b. Address for Supplemental Application Materials
     Admissions Office
     (Scholarship for Service Application)
     Naval Postgraduate School
     1 University Circle, He-022
     Monterey, CA  93943-5100

12. ADDITIONAL NOTES:
   a. Some institutions deliver transcripts electronically through secure means. If your institution subscribes to one of these programs, the email address for electronic transcripts is admissions@nps.edu
   b. If you have previously submitted materials or documents to the NPS Admissions Office, please contact us directly to verify the documents are on file before ordering a new set of documents.
   c. U.S. students with degrees from international institutions are required to have their degrees evaluated by a service credentialed by the National Association for Credential Evaluation Services (NACES): http://naces.org

13. If there are any questions, please contact the Special Projects Coordinator-CISR; Ms. Diana Kim at dkkim@nps.edu